



North Sonoma Coast Fire Protection District (NSCFPD)

PO Box 1528, Gualala, CA 95445
(707)785-2648

Notice & Agenda of Special Board Meeting

Monday, May 16, 6:00 p.m.

Horicon School, in "Hickory Room" in main building (35555 Annapolis Road, Annapolis)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org. A small number of paper copies of the packet will be available at the meeting.

Note that all times listed below are approximate.

- I. **CALL TO ORDER (18:00)**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **AMENDMENTS TO AGENDA**
- V. **APPROVAL OF PREVIOUS MEETING MINUTES (18:05)**
The minutes from the May 2 regular board meeting will be reviewed, with motion to approve.
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS (18:10):** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
- VII. **CONSENT CALENDAR (18:20):** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
 - A. None
- VIII. **REPORTS**
 - A. Chair (18:20)
 - B. CFO (18:25)
 - C. Director Mueller (18:35) (has attachment)
 - D. Chief (18:45)
 - E. CAL FIRE (18:50)
 - F. ERAF ad hoc committee (18:55) (has attachment)

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IX. BILLS AND WARRANTS (none submitted)

X. PURCHASE REQUESTS (none submitted)

XI. OLD BUSINESS

- A. District Policies and Procedures Review: Review of content for the purpose of suggesting changes to be voted on at a later meeting. This is a discussion only. (Note: original document distributed with the 4/1/16 meeting packet). Time limited to 45 minutes. (19:00) (Director Mueller)
- B. Discuss district website contents and format. (19:45) (Chief Plakos) (no attachment)

XII. NEW BUSINESS

- A. Pass a motion to restore "Household Expenses" of \$650 to the FY 16/17 budget..(19:50) (Chief Plakos)
- B. Pass a motion to direct staff to move forward with order for replacement rescue squad vehicle. (19:55) (Chief Plakos)
- C. Date for a facilitated workshop on District mission.(20:05) (Director Mueller)
- D. Create an ad hoc committee of 2 plus the Chief to prepare a list of recommended actions that would create the systems and the information needed to organize and "institutionalize" (put in writing) who we are, how we relate to others, create our calendar, our records system, and more. (20:15) (Director Mueller)
- E. Create an ad hoc committee of 1 or 2 to recommend an annual program of information and activities that will inform the public and engage them with the District. (20:25) (Director Mueller)
- F. Approve a calendar of regularly scheduled Board meetings for the upcoming fiscal year that takes holidays into account. (20:30) (Director Mueller)
- G. Pass the resolutions required for Fire Agencies Self Insurance System (FASIS) Participation and Workman's Compensation insurance. (20:35) (Chief Plakos)

XIII. ADJOURNMENT TO NEXT MEETING

Next Meeting: 6/6 Monday 6:00 p.m. @ NFS - NSCFPD Regular Board Meeting

Future Meetings:

6/20 Monday 6:00 p.m. @ NFS - NSCFPD Special Board Meeting