



North Sonoma Coast Fire Protection District (NSCFPD)

PO Box 1528, Gualala, CA 95445

(707)785-2648

Notice & Agenda of Regular Board Meeting

Monday, June 6, 2016, 6:00 p.m.

Sea Ranch North Fire Station (39255 South Highway 1, The Sea Ranch)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org. A small number of paper copies of the packet will be available at the meeting.

Note that all times listed below are approximate.

- I. CALL TO ORDER (18:00)**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. AMENDMENTS TO AGENDA**
- V. APPROVAL OF PREVIOUS MEETING MINUTES (18:05)**
The minutes from the May 16 regular board meeting will be reviewed, with motion to approve.
- VI. PUBLIC COMMENT ON NON-AGENDA ITEMS (18:10):** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
- VII. CONSENT CALENDAR (18:15):** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
 - A. None
- VIII. REPORTS**
 - A. Chair (18:15)
 - B. CFO (18:20)
 - C. Chief (18:25)
 - D. CAL FIRE (18:30)
 - E. ERAF ad hoc Committee Report (18:35)
- IX. BILLS AND WARRANTS (none submitted)**

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X. PURCHASE REQUESTS (none submitted)

XI. OLD BUSINESS

- A. Discuss plans for replacement rescue squad vehicle. (Chief Plakos) (18:45)
- B. Set the schedule for regular meetings of the District Board for FY 2016-2017. Approve a motion to set the schedule of regular meetings for FY 2016-17. (Director Mueller) (18:50)
- C. Organize and institutionalize the District: We need to work on a District calendar, org charts, reference binders and more. Discussion and motion to create an ad hoc committee. (Director Mueller) (19:00)

XII. NEW BUSINESS

- A. Clarification of basic steps for introducing an action item of business before the board. Reference: Pages VIII.A 32, 33 in Policies and Procedures draft distributed in April 1, 2016 agenda packet. (Director Scott) (19:10)
- B. Approve updated NSCFPD preliminary budget for FY 16-17. Review Public Notice FY 16-17 Budget Summary to be published in newspaper of general circulation for our District. (ICO). (Director Carruthers) (19:20)
- C. Approve Resolution (enclosed), which binds coverage with FAIRA, accepts by-laws of the organization, and Joint Powers Agreement, effective July 1, 2016 (Director Carruthers) (19:30)
- D. Review and reaffirm Board policy on individual limits of authority. Discussion and motion. (Director Mueller) (19:40)
- E. Managing legal expenses : How to control legal fees and prevent expenses beyond budget. Discussion and motion. (Director Mueller) (19:55)
- F. Legal Counsel reporting to the Board: The legal counsel is counsel to the Board and takes direction from the Board unless authorized otherwise by an action of the Board. Discussion and motion. (Director Mueller) (20:10)
- G. Setting the agenda: Deciding the final agenda is the responsibility and prerogative of the Board. Discussion and motion. (Director Mueller) (20:20)
- H. Define mission, goals, and objectives. We need to define our mission, goals, and objectives. Discussion and motion to appoint an ad hoc committee. (Director Mueller) (20:30)

XIII. ADJOURNMENT TO NEXT MEETING

Next Meeting: 6/20 Monday 6:00 p.m. @ NFS - NSCFPD Regular Board Meeting

Future Meetings:

To Be Determined (action item, above)