



# North Sonoma Coast Fire Protection District (NSCFPD)

PO Box 1528, Gualala, CA 95445

<http://northsonomacoastfpd.org> - (707)785-2648

## Notice & Agenda of Regular Board Meeting

Monday, July 11, 2016, 6:00 p.m.

Sea Ranch North Fire Station (39255 South Highway 1, The Sea Ranch)

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**Assistance for the Disabled:** If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

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**Copies of Full Agenda Packet:** May be requested by emailing a request to [info@northsonomacoastfpd.org](mailto:info@northsonomacoastfpd.org). A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

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Note that all times listed below are approximate.

**I. CALL TO ORDER (18:00)**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. AMENDMENTS TO AGENDA**

**V. APPROVAL OF PREVIOUS MEETING MINUTES**

The minutes from the June 6, 2016, June 20, 2016 and June 21, 2016 board meetings will be reviewed, with motion to approve.

**VI. PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*

**VII. CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*

A. None

**VIII. REPORTS**

A. Chair (18:15)

B. CFO (18:20)

C. Chief (18:25)

D. CAL FIRE (18:30)

E. ERAF ad hoc Committee Report (18:35)

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**IX. BILLS AND WARRANTS** (none submitted)

**X. PURCHASE REQUESTS** (none submitted)

### **XI. OLD BUSINESS**

- A. PUBLIC HEARING ON PRELIMINARY BUDGET FOR FY 16/17: In accordance with the Health and Safety Code, (Sections 13893 & 13894) the Board shall hear any person appearing who has comment on the NSCFPD Preliminary Budget adopted by the BOD on June 6th, 2016 as published the Independent Coast Observer as a Public Notice on June 23, 2016. All comments are subject to the Public Comment guidelines noted above. (Director Carruthers) (18:40)
- B. Managing legal expenses: How to control and limit legal expenses and maintain reasonable access. Discussion and motion. (Director Mueller) (18:50)
- C. An explanation of attorney client privilege by legal counsel: What is covered by attorney client privilege and what is not, and to whom does the "privilege" belong. Discussion and motion. (Director Mueller) (19:10)
- D. A facilitated workshop on District mission. We need to define our mission, goals, and objectives. Discussion and motion. (Director Mueller) (19:30)
- E. Adoption of Fire Code: Update on fire code adoption procedures and requirements. Report only. (Chief Plakos) (19:50)

### **XII. NEW BUSINESS**

- A. Discussion of proposed changes to the Policies and Procedures: Review proposed changes for clarity and possible areas of disagreement. (Director Mueller) (19:55)
- B. Board to review and discuss the Bill Adams memo and Grand Jury report. (Director McMahan) (20:40)

### **XIII. ADJOURNMENT TO NEXT MEETING**

Next Meeting: 8/8/16 Monday 6:00 p.m. @ NFS - Regular Board Meeting

Future Meetings:

8/22/16 Monday 6:00 p.m. @ NFS - Regular Board Meeting

9/12/16 Monday 6:00 p.m. @ NFS - Regular Board Meeting