



North Sonoma Coast Fire Protection District (NSCFPD)

PO Box 386 The Sea Ranch, CA 95497

<http://northsonomacoastfpd.org> - (707)785-2648

Notice & Agenda of Regular Board Meeting

Monday, August 22, 2016, 6:00 p.m.

Sea Ranch North Fire Station (39255 South Highway 1, The Sea Ranch)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org. A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

Note that all times listed below are approximate.

I. CALL TO ORDER (18:00)

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. AMENDMENTS TO AGENDA

V. APPROVAL OF PREVIOUS MEETING MINUTES

The minutes from the August 8, 2016 board meeting will be reviewed, with motion to approve.

VI. PUBLIC COMMENT ON NON-AGENDA ITEMS: *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*

VII. CONSENT CALENDAR: *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*

A. List of warrants paid to vendors for District activities for the period 7/1/16-8/17/16.

VIII. REPORTS

A. Chair (18:10)

B. CFO (18:15)

C. Chief (18:25)

D. CAL FIRE (18:30)

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IX. CLOSED SESSION: Closed Session with counsel re pending litigation. Govt Code section 54956.9(d)(4). (18:45: Fixed start time)

X. BILLS AND WARRANTS (none submitted)

XI. PURCHASE REQUESTS (none submitted)

XII. OLD BUSINESS

- A. Public hearing and motion to adopt Sonoma County Fire Code By Reference. (Chief Plakos) (18:35)
- B. Discuss rescue build bids and award contract, review financing options. Discussion and motion(s). (Chief Plakos) (19:15)
- C. Policies and Procedures: Review proposed changes selected for further review and discussion at the August 8 Board Meeting. (Director Mueller) (19:45)
- D. VFD MOU approval: Review and discussion of the VFD Memo of Understanding on the relationship of the VFD and NSCFPD. Discussion and motion. (Dir. Mueller) (20:00)

XIII. NEW BUSINESS

- A. September Board Meeting date: Consider whether to change the scheduled date or not. Discussion and motion. (Dir Mueller) (20:15)
- B. Revise FY16-17 Preliminary Budget to reflect revised income and expense projections (Chief Plakos, Dir. Carruthers) (20:25)
- C. Finance ad hoc committee of two board members and Chief: Should we create an ad hoc finance committee to work through the current financial systems setup and budget preparation? Discussion and motion. (Dir. Mueller) (20:40)
- D. Review and approve additions/updates to Policies and Procedures manual to document policies for new department recruits. Approve legal review of district forms. Discussion and motion. (Chief Plakos) (20:45)

XIV. ADJOURNMENT TO NEXT MEETING

Next Meeting: 9/12/16 Monday 6:00 p.m. @ Sea Ranch North Fire Station (NFS) - Regular Board Meeting

Future Meetings:

10/10/16 Monday 6:00 p.m. @ NFS - Regular Board Meeting

11/14/16 Monday 6:00 p.m. @ NFS - Regular Board Meeting

12/12/16 Monday 6:00 p.m. @ NFS - Regular Board Meeting