



North Sonoma Coast Fire Protection District (NSCFPD)

PO Box 386 The Sea Ranch, CA 95497

<http://northsonomacoastfpd.org> - (707)785-2648

Notice & Agenda of Regular Board Meeting

Monday, September 19, 2016, 6:00 p.m.

Sea Ranch North Fire Station (39255 South Highway 1, The Sea Ranch)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org. A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

Note that all times listed below are approximate.

- I. **CALL TO ORDER (18:00)**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **AMENDMENTS TO AGENDA**
- V. **APPROVAL OF PREVIOUS MEETING MINUTES**
The minutes from the August 22, 2016 board meeting will be reviewed, with motion to approve.
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.*
- VII. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
 - A. Current Budget report; List of warrants paid to vendors for District Activities for the period 8-18-16 thru 9-13-16.
- VIII. **REPORTS**
 - A. Chair (18:10)
 - B. CFO (18:15)
 - C. Chief (18:20)
 - D. CAL FIRE

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IX. CLOSED SESSION: Closed Session with counsel re pending litigation. Govt Code section 54956.9(d)(4). (18:45: Fixed start time)

X. BILLS AND WARRANTS (none submitted)

XI. PURCHASE REQUESTS (none submitted)

XII. OLD BUSINESS

- A. Review and approve financing for new rescue. Discussion and motion(s). (Chief Aitchison) (18:30)
- B. VFD MOU approval: Review and discussion of the VFD Memo of Understanding on the relationship of the VFD and NSCFPD. Discussion and motion. (Dir. Mueller) (19:15)
- C. Finance ad hoc committee of two board members and Chief: Should we create an ad hoc finance committee to work through the current financial systems setup and budget preparation? Discussion and motion. (Dir. Mueller) (19:25)

XIII. NEW BUSINESS

- A. Goals and objectives workshop: Facilitated workshop to discuss strategic goals and objectives. Discussion and motion. (Dir. Mueller) (19:35)
- B. Approve plan to convert policy documents to Lexipol system, assuming request to regional fire advisory council for funding to support use of Lexipol is approved. Discussion and motion. (Chief Aitchison) (19:45)

XIV. ADJOURNMENT TO NEXT MEETING

Next Meeting: 10/10/16 Monday 6:00 p.m. @ Sea Ranch North Fire Station (NFS) - Regular Board Meeting

Future Meetings:

11/14/16 Monday 6:00 p.m. @ NFS - Regular Board Meeting

12/12/16 Monday 6:00 p.m. @ NFS - Regular Board Meeting