



North Sonoma Coast Fire Protection District (NSCFPD)

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

Action Summary

Monday, April 10, 2017, 6:00 p.m.

Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org. A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

Note that all times listed below are approximate. Order of items may be adjusted to accommodate time certain requirements.

- I. **CALL TO ORDER:** Meeting called to order at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Directors Aitchison, McMahan, Mueller, Pounds, and Scott present: Chief Plakos, Assistant Chief Aitchison, and CALFIRE Captain Spear.
- IV. **AMENDMENTS TO AGENDA:** None
- V. **APPROVAL OF PREVIOUS MEETING MINUTES:**
Director Mueller moved to approve the minutes from the March 6, 2017 board meeting. Director Pounds seconded the motion. The motion was approved unanimously.
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.* None
- VII. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
 - A. Vendors paid in March, 2017; Credit card charges through February 22, 2017.
 - B. Termination of ad hoc committee that have completed their tasks. We have some ad hoc committees that have finished their assigned tasks and should now be discontinued.
 - C. Change in membership for the ad hoc committee on institutionalizing: Replace Leigh Mueller with Bob Pounds as a board member on the ad hoc committee on institutionalizing.

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Director Scott moved to approve the consent calendar. Director Mueller seconded the motion. The motion was approved unanimously.

VIII. REPORTS:

- A. Chair: District counsel Adams will be joining the meeting at 7:30 p.m. to discuss Prop. 4.
- B. CFO Report: (See attached)
- C. Chief: (See attached)
- D. CAL FIRE: Starting to staff for fire season on May 8th. Sea Ranch's Schedule B crew will probably start at the end of May or early June. New Rescue should be delivered in the middle of May.
- E. Finance ad-hoc: (See attached)

IX. **CLOSED SESSION:** Closed Session with counsel regarding pending litigation at 6:30 p.m. Gov't Code section 54956.9(d)(4): No reportable action. Returned to regular meeting at 6:43 p.m.

X. DISCUSSION/ACTION ITEMS:

- A. Annual election of board officers: New officers elected: Leigh Mueller – Chair; Michael Scott - Vice Chair; Bob Pounds – Secretary; Office of CFO not filled.
- B. Financing for Rosenbauer Rescue: Three motions:
 - 1. Motion to sign installment sale agreement. Moved by Director Aitchison, seconded by Director McMahan. Passed unanimously. **(Resolution 17-8)**
 - 2. Motion to sign documents listed in packet (Agenda X.B – 4 of 32). Moved by Director McMahan, seconded by Director Pounds. Passed unanimously. **(Resolution 17-9)**
 - 3. Motion to authorize certificate of acceptance to be signed by Chief after the vehicle is delivered. Moved by Director Pounds, seconded by Director Scott. Passed unanimously. **(Resolution 17-10)**
- C. Open a bank account with Summit Bank: A motion to authorize the initiation of actions to open a bank account with Summit Bank at their main office in Santa Rosa. Moved by Director Mueller, seconded by Director Aitchison. Passed unanimously. **(Resolution 17-11)**
- D. Discussion led by Counsel regarding Prop. 4 Appropriation Limits and Board questions on other agenda items. No action taken.
- E. Adoption of Election Cycle for Board of Directors: Motion to pass a resolution to consolidate and hold district elections on the same day as the statewide general election. Moved by Director Scott, seconded by Director McMahan. Passed unanimously. **(Resolution 17-12)**

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XI. CALENDAR LOOK-AHEAD: Reviewed annual calendar. Upcoming tasks and deadlines were identified. The board agreed to schedule an additional regular meeting on June 26, 2017. In addition, it was announced that a special meeting has been scheduled (with notices already posted) for Thursday, April 13, at 1:30 p.m. at the North Fire Station.

XII. ADJOURNMENT TO NEXT MEETING

Meeting adjourned at 9:12 p.m.

Next Special Meeting: 04/13/17 Thursday 1:30 p.m. @ Sea Ranch North Fire Station (NFS)

Next Regular Meeting: 05/8/17 Monday 6:00 p.m. @ Sea Ranch North Fire Station (NFS)

Future Meetings:

06/12/2017 Monday 6:00 p.m. @ Horicon School - Regular Board Meeting

06/26/2017 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

07/10/2017 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

08/14/2017 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting