



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Board Meeting Action Summary

Monday, January 15, 2018, 6:00 p.m.

Sea Ranch North Fire Station (39255 South Highway 1, The Sea Ranch)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org. A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

Note that any times listed below are approximate. Order of items may be adjusted to accommodate time certain requirements.

- I. **CALL TO ORDER** Meeting called to order at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL** Directors McMahan, Aitchison, Mueller, Scott and Pounds, Chiefs Plakos & Aitchison present.
- IV. **AMENDMENTS TO AGENDA** None. Motion to approve Director McMahan, second Director Aitchison. Approved Unanimously.
- V. **APPROVAL OF PREVIOUS MEETING MINUTES**
The minutes from the December 11, 2017 board meeting were reviewed. Motion to approve by Director Aitchison, second by Director Muller. Approved unanimously.
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.* No Comments
- VII. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
 - A. Approve recent expenditures: November Motion to approve by Director Aitchison, second by Director McMahan. Approved unanimously
- VIII. **REPORTS**
 - A. Chair Director Mueller reported that there will be a goals and objectives workshop Sunday the 21ST at the North Fire Station from 10 AM to 1 PM.

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The first meeting of the Community Outreach sub-Committee of the VFD has been held. Future meetings are scheduled.

- B. Chief: (attached)
- C. Finance Committee: Director Mueller has been elected as chair for the SFC, and director Scott was elected secretary. Bonnie Plakos is the treasurer and third member of the SFC. The committee determined that at least four members are required on the SFC. Director Muller reported these concerns to the board.
- D. CAL FIRE: Captain Spear was absent. CALFIRE is now in winter mode with low fire risk.

IX. CLOSED SESSION

- A. Closed Session re: pending litigation. Govt. Code sections 54956.9(d)(4): No closed session was held as it was not needed.

X. DISCUSSION/ACTION ITEMS

- A. Standing Finance Committee: Director Mueller reported the need to add two additional members to the sub-committee. A motion was presented to add up to two additional members to the Standing Finance Committee. Motion to approve by Director Mueller and second by Director Scott. Approved Unanimously. **(Resolution 18-1)** Motion to temporarily suspend the SFC and the reinstatement of the Ad-Hoc Finance Committee until at least one additional member is added to the SFC was made by Director Mueller and seconded by Director Aitchison. Approved Unanimously. **(Resolution 18-2)**
- B. Elect Representatives to the Fire Region 4 Advisory Council: Chief Aitchison has agreed to stay on the Council for one more year. Director McMahan moved to approve, seconded by Director Aitchison. Approved Unanimously. **(Resolution 18-3)**
- C. Goals and objectives workshop: A facilitated workshop to set goals and supporting objectives for 2018. This workshop will take place on Sunday, January 21 from 10 AM to 1 PM at the North Fire Station.

- XI. **CALENDAR LOOK-AHEAD:** All Board Members and the Chief need to fill out their Form 700's for 2018. Director Scott will get specifics on 2018 election tasks and deadlines and send them to Chief Plakos for inclusion in the calendar.

XII. ADJOURNMENT TO NEXT MEETING

The meeting adjourned at 6:55 p.m.

Next Meeting: 2/12/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

Future Meetings:

3/12/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

4/9/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting