



# North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

## NSCFPD Board Meeting Action Summary

Monday, March 12, 2018, 6:00 p.m.

Sea Ranch North Fire Station (39255 South Highway 1, The Sea Ranch)

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**Assistance for the Disabled:** If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

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**Copies of Full Agenda Packet:** May be requested by emailing a request to [info@northsonomacoastfpd.org](mailto:info@northsonomacoastfpd.org). A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

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**Phone-In Attendance:** Director McMahan will join the meeting by phone from the Marina Village Inn, 1151 Pacific Marina, Alameda, CA 94501. For those wishing to attend the meeting at this location the room number can be obtained at the front desk.

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Note that any times listed below are approximate. Order of items may be adjusted to accommodate time certain requirements.

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- I. **CALL TO ORDER** Meeting called to order at 6:03 p.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Directors Scott, Mueller, Aitchison, and Pounds present. Director McMahan present by phone. Chiefs Plakos and Aitchison present, CALFIRE Captain Spear present.
- IV. **AMENDMENTS TO AGENDA:** None. Motion to approve Director Aitchison, second Director Scott. Approved Unanimously
- V. **APPROVAL OF PREVIOUS MEETING MINUTES**  
The minutes from the February 12, 2018 board meeting: Director Scott identified two errors in the February 12, 2018 minutes. Motion to approve the amended minutes was approved unanimously.
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.* None
- VII. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
  - A. Approve recent expenditures: January. Motion to approve by Director Scott and second by Director Aitchison. Approved unanimously.

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## **VIII. REPORTS**

- A. Chair: No report
- B. Chief (attached)
- C. Treasurer (attached)
- D. Financial Ad-Hoc: The committee met; they have one prospective new member. Will report at the April meeting.
- E. 2018 Election: Director Scott received an election information packet. He will review and report on dates and tasks at the April meeting.
- F. Community Outreach (attached)
- G. CAL FIRE: CAL FIRE will staff the Hilton station with one engine starting the second week of April. It is expected that the Sea Ranch station will be staffed with a Schedule B engine by mid-May and will remain staffed into December if needed.

## **IX. CLOSED SESSION**          Began at 6:42 p.m.

- A. Closed Session re: pending litigation. Govt. Code sections 54956.9(d)(4).  
Closed Session ended at 6:51 p.m. There was no reportable action.

## **X. DISCUSSION/ACTION ITEMS**

- A. Appropriations Limit Ballot Item: Motion by Director McMahan for 18/19 appropriation to be set at \$3,000,000. After discussion the motion failed for lack of a second. Steps required to prepare for ballot measure, and support for different limit amounts, was discussed. The Financial ad-hoc will continue to work with district counsel; matter to be discussed again in April.
- B. Vehicle replacement and upgrade analysis: Move to authorize Chiefs Plakos and Aitchison to begin looking for an appropriate used type 6 engine for use in Annapolis, with formal approval of purchase needed when such a vehicle is located. Motion by Director Pounds, Second by Director Scott to approve. After further discussion Director McMahan amended the motion to approve spending up to \$75,000 for the purchase. Second by Director Scott. Approved unanimously.
- C. Review and discussion of 2018 Goals and Objectives Report: Motion by Director Scott and second by Director Pounds to carry this item over to our April meeting. Approved unanimously.

## **XI. CALENDAR LOOK-AHEAD:** Director Mueller noted that tasks related to this year's audit need to be added; he will send items to Chief Plakos. Chief Plakos asked that the board review the calendar carefully each month and submit additions or changes.

## **XII. ADJOURNMENT TO NEXT MEETING**

The meeting was adjourned at 8:42 p.m.

Next Meeting: 4/9/2018 6:00 p.m. @ North Fire Station - Regular Board Meeting

Future Meetings:

5/14/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

6/11/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting