



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Board Meeting Action Summary

Monday, May 14, 2018, 6:00 p.m.

Sea Ranch North Fire Station (39255 South Highway 1, The Sea Ranch)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org. A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

Note that any times listed below are approximate. Order of items may be adjusted to accommodate time certain requirements.

- I. **CALL TO ORDER** Meeting called to order at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL** Directors Scott, Mueller, Aitchison, Pounds present and Director McMahan by phone from 1151 Pacific Marina, Room 1031, Alameda CA. Chiefs Plakos and Aitchison, CALFIRE Captain Spear present.
- IV. **AMENDMENTS TO AGENDA** None. Motion to approve Director Aitchison and second by Director Scott. Approved unanimously
- V. **APPROVAL OF PREVIOUS MEETING MINUTES**
The minutes for the April 9, 2018 board meeting motion to approve Director Aitchison and second by Director Scott. Approved unanimously. The minutes for the April 23, 2018 board meeting motion to approve by Director McMahan and second by Director Aitchison. Approved unanimously.:
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.* None
- VII. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
 - A. Approve recent expenditures: March Motion to approve by Director Aitchison and second by Director Scott. Approved unanimously.
- VIII. **REPORTS**
 - A. Chair (attached)

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- B. Chief (attached)
- C. Treasurer (attached)
- D. Financial Ad-Hoc Reviewed the budget and looked at where we stand and at future budgets.
- E. Election Ad-Hoc Met to get language of the election material.
- F. CAL FIRE Fire season staffing added. Ed Eastman is new Captain for the summer. Engine 4471 is out of service for repairs. Most fire fighters have returned from last season. Normal weather patterns are expected. Dead trees could be a problem.

IX CLOSED SESSION

- A. Closed Session re: pending litigation. Govt. Code sections 54956.9(d)(4).
Adjourned to closed session at 6:35 p.m. Returned to regular session at 7:28 p.m. No reportable action.

X DISCUSSION/ACTION ITEMS

- A. Annapolis Station License: Review and approve license agreement with Sonoma County for the use of the Annapolis Fire station. Authorize the Chief Plakos to sign. Motion to approve by Director Aitchison and second by director Scott. Approved unanimously
- B. FY 18-19 Preliminary Budget: A walkthrough and discussion of anticipated preliminary budget was completed. No issues were raised.
- C. Appropriations Limit Resolutions: Review and revise current appropriations limit if appropriate, and pass a resolution setting the appropriation limit FY 2018-2019. Motion to approve by Director Mueller and second by Director Scott. Approved unanimously. **(Resolution 18-09)**.
- D. Appropriations Limit Ballot Item: Wording of Appropriations Limit Ordinance for November Election was discussed.
- E. Volunteer Stipend Program: A review of the planned volunteer reward program by Chief Plakos was completed. No issues were raised.

XI CALENDAR LOOK-AHEAD: A review of the annual calendar was completed. No comments were received.

XII. ADJOURNMENT TO NEXT MEETING Motion to adjourn by Director McMahan, second by director Scott. Approved unanimously. Meeting adjourned at 8:58 p.m.

Next Meeting: 6/11/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

Future Meetings:

7/9/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

8/13/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting