



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Board Meeting Action Summary

Monday, June 11, 2018, 6:00 p.m.

Sea Ranch North Fire Station (39255 South Highway 1, The Sea Ranch)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org. A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

Note that any times listed below are approximate. Order of items may be adjusted to accommodate time certain requirements.

- I. **CALL TO ORDER** Meeting called to order at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL** Directors Scott, Mueller, Aitchison and Pounds present. Director McMahan absent. Chiefs Plakos and CALFIRE Captain Spear present. At 6:15 p.m. Director McMahan joined the meeting by phone. Director Pounds made a motion to allow Director McMahan to be added to the meeting. Second by Director Aitchison. Approved unanimously.
- IV. **AMENDMENTS TO AGENDA** Director Mueller moved to remove the closed session from the agenda. Second by Director Scott. Approved unanimously.
- V. **APPROVAL OF PREVIOUS MEETING MINUTES**
The minutes from the May 14, 2018 board meeting were reviewed. Motion to approve by Director Aitchison and second by Director Scott. Approved unanimously.
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.* No comments were made.
- VII. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
 - A. Approve recent expenditures: April. Motion to approve by Director Aitchison and second by Director Pounds. Approved Unanimously.

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VIII. REPORTS

- A. Chair: No Report
- B. Chief (attached)
- C. Treasurer (attached)
- D. Finance Committee The committee met once. There is no need yet for any sub-committees.
- E. Election Ad-Hoc Election packets for board candidates must be picked up at the County Registrar of Voters office beginning July 16th and must be submitted by August 13.
- F. CAL FIRE Fire officer Paul Mackey is out for recovery from an injury. He is replaced by officer Ben Powell. The station will be fully staffed for the season starting June 18, 2018.

IX. CLOSED SESSION .

- A. Closed Session re: pending litigation. Govt. Code sections 54956.9(d)(4): No closed session was held; cancelled by unanimous vote

X. DISCUSSION/ACTION ITEMS

- A. Preliminary budget for Fiscal Year 2018-2019: Review and approval of the preliminary budget for FY 2018-2019.. Motion to approve the preliminary budget by Director Pounds and second by Director Aitchison. Approved unanimously. **(Resolution 18-10)**.
- B. Volunteer Firefighter Stipend Program: Approve stipend payments for January-May 2018. (Chief Plakos). Motion to approve by Director McMahan and second by Director Scott. Approved unanimously.
- C. July Meeting Change: Discuss changing July 2018 meeting from July 9 to July 16, to avoid schedule conflicts and also to help the meeting fit better into the overall calendar. Motion to change the July meeting from July 9 to July 16 made by Director Aitchison and second by Director McMahan. Approved unanimously.

XI. CALENDAR LOOK-AHEAD: No comments were received.

XII. ADJOURNMENT TO NEXT MEETING Motion to adjourn by Director McMahan and second by Director Scott. Approved unanimously. Meeting Adjourned at 7:28 p.m.

Next Meeting: 7/16/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

Future Meetings:

8/13/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

9/10/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting