



# North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

## NSCFPD Board Meeting Action Summary

Monday, November 12, 2018, 6:00 p.m.

Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch)

---

**Assistance for the Disabled:** If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

---

**Copies of Full Agenda Packet:** May be requested by emailing a request to [info@northsonomacoastfpd.org](mailto:info@northsonomacoastfpd.org). A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

---

Note that any times listed below are approximate. Order of items may be adjusted to accommodate time certain requirements.

---

- I. **CALL TO ORDER** Meeting Called to Order at 6:00 P.M.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL** Directors Mueller, Aitchison, Scott and Pounds Present. Chiefs Plakos and Aitchison present. Absent Director McMahan.
- IV. **AMENDMENTS TO AGENDA** Closed session was removed from the agenda. Motion to approve the amended Agenda by Director Aitchison and second by Director Scott. Motion Approved Unanimously.
- V. **APPROVAL OF PREVIOUS MEETING MINUTES**  
The minutes from the October 8 and November 3, 2018 board meetings were reviewed with a motion to approve by Director Pounds and second by Director Scott. Motion Approved Unanimously
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *None*
- VII. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
  - A. Approve recent expenditures: September Motion to approve by Director Scott and second by Director Aitchison. Motion Approved Unanimously
- VIII. **REPORTS**
  - A. Chair Nothing to report by Director Mueller.
  - B. Chief (attached)
  - C. Treasurer (attached)

## **NSCFPD Board Meeting Action Summary, November 12, 2018, Page 2**

- D. Finance Committee: Activities at recent meeting were summarized.
- E. CAL FIRE Report by Chief Plakos. Engine 1451 has remained at TSR during the recent fires in the state.

### **IX. CLOSED SESSION** Cancelled

### **X. DISCUSSION/ACTION ITEMS**

- A. FY 17/18 Audit: Reviewed with motion to accept audit report presented by Blake Goranson from Goranson & Associates. Motion to approve by Director Scott and Second by Director Aitchison. Approved Unanimously.
- B. Financing for Rosenbauer Engine: Chief Plakos reviewed finance documents and proposed a resolution approving the installment sale agreement for the loan from Westamerica Bank. Motion to approve by Director Scott and second by Director Aitchison. Approved Unanimously. **(Resolution 18-15).**
- C. CAL FIRE VFA Grant Acceptance: Director Mueller and Chief Plakos reviewed the CAL FIRE VFA Grant Award and proposed a resolution accepting terms of the grant be approved. Motion to approve by Director Scott and seconded by Director Aitchison. Motion Approved Unanimously. **(Resolution 18-16).**
- D. Nominations for Municipal Advisory Council: We have been asked to nominate a delegate from our "subarea" to the Sonoma County Coast Municipal Advisory Council. A discussion led by Director Mueller nominated Dibby Tyler for the position with Paul Plakos as second. A motion to approve by Director Mueller and second by Director Scott. Motion Approved Unanimously.
- E. Metal Shed at Horicon: Chief Aitchison reviewed the proposed Memorandum of Understanding with the Horicon School District. It is unclear at this time that we have approval by the school. A draft MOU is not ready. We will revisit the issue in December.
- F. Report on County Ordinance 13A: Chief Plakos discussed the county ordinance. The board agreed to take no action on this ordinance.
- G. Upcoming Meetings: Director Mueller discussed the need for more meetings. The board agreed that there is no need. Swearing in of new board members will take place at the December meeting. Directors Mueller and Scott will write a description of committee responsibilities for the new board.

### **XI. CALENDAR LOOK-AHEAD:** Completed

### **XII. ADJOURNMENT TO NEXT MEETING** Motion to adjourn the Meeting at 7:47 P.M. Director Pounds and second by Director Aitchison. Approved Unanimously

Next Meeting: 12/10/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

Future Meetings:

01/14/2019 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting

02/11/2018 Monday 6:00 p.m. @ North Fire Station - Regular Board Meeting