



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Finance Committee Minutes

9:00 am Friday November 30, 2018

Sea Ranch North Fire Station (39250 South Highway 1, The Sea Ranch)

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org. A small number of paper copies of the packet will be available at the CAL FIRE station at 960 Annapolis Road prior to the meeting, and at the meeting.

Note that any times listed below are approximate. Order of items may be adjusted to accommodate time certain requirements.

- I. **CALL TO ORDER:** Meeting called to order at 9:02 am.
- II. **ROLL CALL:** Committee members Jacobs, Mueller, Plakos, and Scott present. Committee member Campbell attended meeting by phone from 2167 Grove St. San Francisco
- III. **AMENDMENTS TO AGENDA:** Motion to approve the agenda by Committee Member Mueller, seconded by Committee Member Jacobs. Motioned approved unanimously by roll call vote.
- IV. **APPROVAL OF PREVIOUS MEETING MINUTES:** Motion to approve the minutes from the October 13, 2018 meeting was moved by Committee Member Scott and seconded by Committee Member Jacobs. Motion approved by roll call vote unanimously.
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.* **None**
- VI. **DISCUSSION/ACTION ITEMS**
 - A. Treasurer's Report: Audit report still not finalized. Work being done to reconcile our accounts with audit figures.
 - B. Review of Auditor: Discussion with motion to recommend to the Board that an Ad Hoc Committee to the standing Finance Committee look into hiring a new auditor early next year. Motion made by Committee Member Mueller and seconded by Committee Member Campbell. Motion approved unanimously by roll call vote.

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- C. Report from Investment Sub-Committee: Recommend investment with WestAmerica Bank for Acquisition Funds. Will research further investment of ICS Funds with CSDA. Will report back at next meeting.

VII. Calendar Look-Ahead: Next Meeting Friday January 4, 2019 at 10:00 am.

VIII. Adjournment. Meeting adjourned at 10:20 a.m. Motion by Committee Member Mueller and seconded by Committee Member Plakos. Approved unanimously by roll call vote.