



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Board Meeting Action Summary

Monday, December 7, 2020, 6:00 p.m.

Pursuant to the Governor's Executive Orders N-25-20 and N-29-20, which suspend certain provisions of the Ralph M. Brown Act, and the directive of the Health Officer of the County of Sonoma to shelter in place due to the COVID-19 pandemic, the Board will conduct this meeting entirely by teleconference.

Meeting Connection Information: Zoom: Meeting ID: 839 2465 2565 password: 493241
To connect by phone only: Dial 669 900 6833 Meeting ID: 839 2465 2565 password: 493241

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Fire Chief at 707-785-2648 at least 48 hours in advance so the necessary arrangements can be made.

Copies of Full Agenda Packet: May be requested by emailing a request to info@northsonomacoastfpd.org.

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- I. **CALL TO ORDER: 6:03 pm**
 - II. **PLEDGE OF ALLEGIANCE**
 - III. **ROLL CALL:** Directors Campbell, Gardener, Pounds, and Scott along with Chief Plakos, Assistant Chief Aitchison, and FAE Diane Mibach for CALFIRE Captain Miller; New Directors Bell, Nybakken and Tittle; Absent: Director Mundy.
 - IV. **AMENDMENTS TO AGENDA:** None
 - V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** *Any person wishing to speak to the Board on any item not listed on the agenda may do so during public comment. All presentations made under public comment are normally restricted to three (3) minutes in length per meeting unless the Board Chair specifically authorizes additional time.* Paul Plakos, VFA updated Christmas tree sales, current VFA fundraising drive and potential change of VFD Memorial Day Picnic to Labor Day 2021.
 - VI. **CONSENT CALENDAR:** *The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.*
 - A. Approve Expenses: October, November 2020
 - B. Approve minutes from the October 12, 2020 board meeting. (No November 2020 meeting)
Motion to approve the consent calendar by Outgoing Director Pounds, seconded by Outgoing Director Scott. Motion passed unanimously, 4-0. Absent: Outgoing Director Mundy.

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- VII. **SWEARING-IN OF NEW BOARD MEMBERS** Linda Bell, Jim Nybakken, Leslie Tittle; as read by each with oaths signed and prepared for submittal to Sonoma County.
- VIII. **SERVICE RECOGNITION OF DEPARTING BOARD MEMBERS** Paul Mundy, Bob Pounds, Mike Scott; Proclamations expressing appreciation read for each; Motion to approve proclamations by Director Bell, seconded by Director Tittle, Motion approved 5-0.
- IX. **REPORTS**
- A. Chair: None
 - B. Chief: As distributed, with discussion of Chief Plakos and Asst. Chief Aitchison regularly attending Multi-agency Hazard Mitigation Taskforce; update of Proposition 19.
 - C. Treasurer: As distributed, with discussion that annual audit is nearly complete.
 - D. CAL FIRE: Diane Mibach, FAE reported that there is no designated end to 2020 fire season yet nor date for standdown of single-engine departments; Engine 1451 was away on loan in 2020 more than ever before; No pertinent calls for November.
 - E. ERAF Ad-Hoc: None
 - F. Consolidation Ad-Hoc: None
 - G. Grants Ad-Hoc: None
- X. **DISCUSSION/ACTION ITEMS**
- A. Election of Board Officers and Appointments to Committees:
- Officers:
- CHAIR – Jackie Gardener nominated by Director Campbell, second by Director Nybakken
Approved 5-0;
- VICE CHAIR – Martha Campbell nominated by Director Nybakken, second by Director Gardener
Approved 5-0;
- SECRETARY – Linda Bell nominated by Director Nybakken, second by Director Campbell
Approved 5-0.
- Committees:
- CONSOLIDATION – Directors Campbell, Gardener;
- ERAF – Directors Bell, Nybakken;
- FINANCE – Directors Campbell, Nybakken;
- GRANTS – Directors Gardener, Tittle;
- LEXIPOL – Directors Bell, Tittle;
- Motion to approve committee appointments by Director Tittle, second by Director Campbell,
Approved 5-0.

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Chief Plakos recommended appointing a BOD liaison to the Volunteer Fire Association who will attend regular meetings; Motion to nominate Director Nybakken by Director Bell, second by Director Tittle, Motion approved 5-0.

- B. Discussion of implications of county ballot measure for TOT funds for use in fire service: Sonoma County has just proposed a ballot measure in March that will use Transient Occupancy Tax on lodging as a means to generate funding for school funding as well as supporting fire services consolidation in North Sonoma County and Bodega Bay FPDs.

Director Campbell updated various recent meetings on the topic. No action taken but all recommended further review as a January 2021 agenda item.

Paul Plakos, VFA, recommended a letter to the Sonoma County supervisors questioning the siphoning of fire management funding to be diverted to educational purposes. This action is already a function of ERAF and should not be duplicated.

- C. Property and Liability Insurance: Discuss whether to investigate change of insurer.

Director Nybakken will join Chief Plakos to investigate FASIS coverage offers.

- XI. **CLOSED SESSION:** pending litigation. Govt. Code sections 54956.9(d)(4).

Chair Gardener adjourned regular meeting at 7:44, resumed regular meeting at 8:01pm. No actions were taken.

- XII. **CALENDAR LOOK-AHEAD:** Reviewed annual calendar as distributed. Motion to change the time of regular meetings to 5:00 pm, until further action, by Director Campbell, second by Director Tittle; Approved 5-0.

- XIII. **ADJOURNMENT TO NEXT MEETING: 8:22pm**

Next Meeting: 01/11/2021 Monday 6:00 p.m. @ North Fire Station or by teleconference as circumstances permit - Regular Board Meeting

Future Meetings:

02/08/2021 Monday 6:00 p.m. - Regular Board Meeting