



North Sonoma Coast Fire Protection District

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NSCFPD Finance Committee Minutes

Sea Ranch North Fire Station, 39250 Highway One, The Sea Ranch, CA 95497

Tuesday, September 6, 2022, 1:00 p.m.

I. CALL TO ORDER

Chair Campbell called the meeting to order at 1:04pm.

II. ROLL CALL

Physically present were Campbell, Plakos, Jacobs, Nybakken and Tilles. Present on zoom were Aimee Chudy and Red Miller.

III. AMENDMENTS TO AGENDA

Nybakken moved to remove the reconciliation reports from the consent calendar. Plakos seconded. The motion passed unanimously.

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS:

No public comments.

V. CONSENT CALENDAR: Approve minutes from the June 3, 2022 meeting:

Motion to approve the consent calendar by Nybakken, second by Plakos. The motion passed unanimously.

VI. DISCUSSION/ACTION ITEMS

A. Approve reconciliation reports for April-June, 2022 After a couple of items were discussed Nybakken moved to approve the reports, second by Campbell. The motion was approved unanimously.

B. Treasurer's Report:

Treasurer Plakos brought up raising the expected property tax revenue from 2% to 3%. This engendered a discussion of expected property tax receipts county wide and TSR specific.

C. Discuss and make recommendation regarding proposed next major apparatus purchase:

The discussion centered around, not whether to buy the vehicle, but whether it was financially sound to proceed with the purchase this year. It was unanimously agreed that the fiscally responsible thing to do was to not pay for it upon ordering, but to forego the small incentive to do so in favor of maintaining our cash investment balances. Motion to recommend to the Board that the purchase is supported by our current financial situation made by Tillis, Jacobs seconded, passed unanimously.

D. Final Budget: .Modifications to the Preliminary Budget were discussed. Plus Excel demonstration of various permutations of income sources on future (1-5 years) budget. It was noted that some items in the proposed Final Budget might change before the Board meet to adopt the budget, such as grant or rental income. Also that the cash expense for apparatus might be increased if the Type 3 is ordered and there is a worthwhile discount available for paying for the chassis up-front. Motion to recommend that the Board adopt the Final Budget as discussed, with possible changes as noted, made by Jacobs, seconded by Nybakken, passed unanimously.

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- E. Change in policy regarding retention of paper expense records after they've been digitized:
Discussion re term of retention of paper records. Campbell moved to recommend removing the 'Paper Record Required' designation for Expense Receipts, being fiscally and legally prudent. Jacobs seconded, passed unanimously.
- F. Role of Finance Committee in financial aspects of planning for the future:
This discussion centered around the District's need for additional sources of revenue, including a parcel tax. It was decided that the Finance Committee should be involved in this topic going forward.

VII. CALENDAR LOOK-AHEAD: Future topics? Next meeting?
Nothing was decided about the next meeting.

VIII. ADJOURNMENT
Chair Campbell adjourned the meeting at 2:54pm.