



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Board Meeting Action Summary

Wednesday, November 16, 2022, 9:30 a.m.

Sea Ranch North Fire Station (39250 Highway One, The Sea Ranch, CA, 95497)

- I. **CALL TO ORDER:** 9:31 am
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** Directors Campbell, Colson, Gardener, Nybakken, Tittle; Chief Plakos, Assistant Chief Breier
- IV. **AMENDMENTS TO AGENDA:** motion to move item IX re the Closed Session to earlier in the agenda, before the Discussion/Action items, made by Dir. Colson, 2nd by Dir. Campbell, approved 5-0.
- V. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** none
- VI. **CONSENT CALENDAR:** Motion to approve the consent calendar, including approval of the September 2022 expenses, approval of the minutes from the board meetings of 14, 19, 20, 25 October and 2 November 2022, and to adopt the resolution (Resolution 22-21) authorizing the continuation of teleconference meetings as permitted by Assembly Bill 361, made by Dir. Tittle, 2nd by Dir. Nybakken, approved 5-0.
- VII. **REPORTS**
 - A. Chair: It is important that we review the report from the retreat and come up with a plan to move forward, and to review the attorney info and also come up with a plan.
 - B. Chief: As written; also showed photos of various incidents, encouraged board to review the Sonoma County Community Wildfire Protection Plan during the comment period, and announced that our second CAL FIRE captain, Pat Briant, will be starting on 5 December.
 - C. Treasurer: As written, also bought a laptop for the new CAL FIRE captain.
 - D. CAL FIRE: (Presented by Assistant Chief Breier) Schedule B will be downstaffed completely by 5 December; the schedule for the two CAL FIRE captains will have Capt. Miller working Sun-Tues, and Capt. Briant working Wed-Fri.
 - E. Regional Engagement ad-hoc: Meeting notes and presentations from the various meetings with Timber Cove and Supervisor Hopkins were distributed separately from the agenda packet. It is our plan to continue working on both the plan for our district, and with Timber Cove.
 - F. VFA Liaison: Christmas tree sales are starting. Progress is being made on the NFS environmental reports. VFA has committed to making a contribution to replace apparatus 4401. The newsletter is in progress.

NSCFPD Board Meeting Action Summary, November 16, 2022, Page 2

VIII. **Closed Session:** Closed Session re: legal representation. Govt. Code section 54957 began at 10:23 and ended at 10:46. Discussed further information we have received from candidates for legal counsel, and continued refining the plan.

IX. DISCUSSION/ACTION ITEMS

- A. Motion was made to change the monthly Board meetings to the 3rd Tuesday of the month at 2:00pm, so that Capt. Miller may continue to attend, made by Dir. Colson, 2nd by Dir. Campbell, approved 5-0 (Resolution 22-23).
- B. Motion was made to move the December 2022 meeting from 21 December to 14 December at 9:30am, made by Dir. Colson, 2nd by Dir. Campbell, approved 5-0.
- C. Directors Gardener and Colson were sworn in for new four-year terms.
- D. Motion made to approve addition to Policy Manual specifying duties of EMT-Only responders by Dir. Campbell, 2nd by Dir. Colson, approved 5-0 (Resolution 22-24).
- E. Brief discussion of the report by Frank Bell on the Board retreat, with the expectation that it will appear on a future agenda with the intent to generate action items.

X. CALENDAR LOOK-AHEAD:

Review annual calendar, identify upcoming tasks and deadlines, future agenda items.

XI. ADJOURNMENT TO NEXT MEETING:

Next Meeting Currently Scheduled: Special Meeting on December 5, 2022 10:00 a.m.