



# North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

## NSCFPD Board Meeting Action Summary

Tuesday, March 19, 2024, 2:00 p.m.

Sea Ranch North Fire Station (39250 Highway One, The Sea Ranch, CA, 95497)

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- I. **CALL TO ORDER:** Meeting called to order at 2:10 pm by Director Campbell
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** In attendance: Directors Campbell, Gardener, Nybakken, Colson, Chief Plakos, Assistant Chief Breier, CAL FIRE Captain Red Miller.
- IV. **REMOTE ATTENDANCE:** Motion to consider Director Colson's request to attend meeting remotely due to just cause (infectious illness) pursuant to AB 2449 (government code section 54953(f)) by Dir. Gardener, 2<sup>nd</sup> Dir. Nybakken, approved by 4-0 vote.
- V. **AMENDMENTS TO AGENDA:** No amendments to agenda
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:**
- VII. **CONSENT CALENDAR:** A motion to approve the expenses from January 2024, and approve the Minutes (Board Meeting Action Summary) from February 20, 2024 & February 28, 2024, was made by Dir. Gardener, 2<sup>nd</sup> Dir. Nybakken, approved by 4-0 vote.
- VIII. **REPORTS**
  - A. Chair: Director Campbell mentioned the availability of her report from last year's FDAC meeting. She is considering how to express appreciation to community members for their work on the Measure H Campaign.
  - B. Chief As written, with the additional mention that the pre-construction conference for the BME Type 3 that is on order will take place by zoom on May 6. BME has a tentative construction start date of December 2024 or January 2025.
  - C. Treasurer As written.
  - D. CAL FIRE: Captain Miller mentioned the call volume has returned to normal since the February storms. CAL FIRE is preparing to train the department on the Arizona Vortex. Water Tender 4490 will receive its C-service this month. We are replacing the metal cable on the 4433 winch with a synthetic fiber cable.
  - E. VFA Liaison: Captain Paul Plakos reported that at their meeting on 03/11/2024 the voted to obtain a quote for a new roof for the NFS. Some new location options for the NFS expansion are being explored. A local architect has offered to assist with the project.
- IX. **DISCUSSION/ACTION ITEMS**

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- A. CAL FIRE staffing: The board discussed the expense/revenue projections incorporating sales tax revenue (Measure H); contract options and staffing plans. The Finance Committee will review this also and make recommendations as to optimal timing of additional staff in the coming year.
- B. Staffing: the draft job description for District Administrator was reviewed and updated during the meeting. Directors Nybakken and Campbell will continue research on proposed salary range and benefits.
- C. Operational Goals: The Board discussed staff's Operational Goals for 2024.
- D. NFS Expansion: The NFS expansion project was discussed; a question was identified as to whether the ownership of the building (VFA) vs the measure H income (NSCFPD) is going to cause any legal issues. Chief Plakos discussed questions and issues thought of so far. Additional input from Board members is requested. It was agreed that a joint meeting with the VFA Board to identify issues and map a path forward on how to resolve questions should take place.
- E. FDAC 2024 Conference: Dir. Campbell and Chief Plakos indicated interest in attending the FDAC conference and will decide in the coming week. A motion was made by Dir. Gardener and 2<sup>nd</sup> by Dir. Nybakken to approve an expenditure of up to \$5000 to allow two people to attend this conference, approved by vote 4-0.

X. **CALENDAR LOOK-AHEAD:** No discussion.

### **XI. ADJOURNMENT TO NEXT MEETING:**

Dir. Campbell mentioned that she would like to discuss changing the regular meeting schedule. This will be on the April meeting agenda.

Next Scheduled Regular Meeting: April 16, 2024, 2:00 p.m.