



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Board Meeting Action Summary

Wednesday, May 15, 2024, 10:00 a.m.

Sea Ranch North Fire Station (39250 Highway One, The Sea Ranch, CA, 95497)

- I. **CALL TO ORDER:** Meeting called to order at 9:58 a.m. by Dir. Campbell
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** In attendance: Directors Campbell, Colson, Gardener, Nybakken, Tittle. Chief Plakos, CAL FIRE Captain Pat Briant.
- IV. **REMOTE ATTENDANCE:**
- V. **AMENDMENTS TO AGENDA:** None
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
 - A. **CONSENT CALENDAR:** Motion by Dir. Tittle, 2nd by Dir. Gardener to approve Consent Calendar as presented. Approved 5-0.
- VII. **REPORTS**
 - A. Chair: As written, with discussion about the availability schedules and that we may need to shift the date of the August BOD meeting to August 14. Topic to be followed up in July.
 - B. Chief: As written.
 - C. CAL FIRE: Weather is the seasonal average. The Schedule B engine will be staffed with 3 firefighters in place June 3rd, 2024. Full staffing with 14 engines in the county for fire season June 10, 2024. 4th Engineer Jeff Meyer, will begin working Friday, Saturday, and Sundays. New volunteer Tim Olson is working through the volunteer training task book. April 29, 2024 they had the final inspection for Type 6 engine. There is ongoing training with prop for forcible door entry.
 - D. VFA Liaison: Dir. Nybakken announced the picnic preparations are going well and the purchase of 10 more tables for the picnic. Architect Doug Thompson will be working on the NFS expansion project, initially pro bono. The VFA Board and Chief Plakos are working on making sure Director and Officers liability insurance is in place for the VFA Board. Issues related to sales tax funds for the NFS expansion are being identified. Repaving for the NFS parking lot was also discussed.
 - E. Treasurer: As written.
- VIII. **DISCUSSION/ACTION ITEMS**
 - A. District Administrator Position Description and Search: The use of a recruiting firm was discussed and a motion was made by Dir. Nybakken, second by Dir. Campbell, to accept the proposal from Peckham and McKenney. Approved 5-0. The draft job description was reviewed and updated.

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- IX. 2024 General Election: A motion was made by Dir. Tittle, second by Dir Gardener, to pass a Resolution ordering an election to be held and requesting consolidation with the November 5, 2024 consolidation district election. Approved 5-0. **(Resolution #24-01)**. Dir. Colson will attend a meeting on June 11, 2024 which explains the election process in depth regarding steps taken and documents needed. Dir. Colson will sign and submit all documents needed for our district to enter the election.
- X. **CALENDAR LOOK-AHEAD:** The Board will adopt the FY 25 appropriations limit and Preliminary Budget at their June meeting. Chief Plakos will place appropriate notices in the ICO.
- XI. **ADJOURNMENT TO NEXT MEETING:** Meeting adjourned at 11:54 a.m.
Next Scheduled Regular Meeting: Wednesday June 19, 2024, 10:00 a.m.